



## New Customer Set-Up – Order Form

<b>Customer Details – Please provide information requested below and FAX to 714-992-0471</b>			
Company:		Contact Name:	
Ship To Address:		Phone Number: <span style="float: right;">Ext.:</span>	
City/State/Zip:		Fax Number: <span style="float: right;">Cell:</span>	
ATTN:		Email:	
Date Requested:	<b>Check all that apply:</b> <input type="checkbox"/> RUSH – Urgent Requirement <input type="checkbox"/> Review Possible Substitutions <input type="checkbox"/> Quote	<b>Billing Information:</b> (if different from Ship To address)	
Requested By:			
<b>Purchase Order:</b> (optional)		Billing Contact: <span style="float: right;">Phone:</span>	

<b>Terms: FOB is Anaheim, California,</b> shipped uninsured unless specified "Insured" and accept additional fees		<b>Shipping Method:</b> The default shipping method is UPS ground service, prepaid and added to the invoice, unless specified below	
<b>Payment:</b> Choose payment options from below <input type="checkbox"/> <b>Net 30 Days</b> , Established Accounts Only <input type="checkbox"/> <b>COD</b>		<b>UPS:</b> <input type="checkbox"/> 1 day <input type="checkbox"/> 2 day <input type="checkbox"/> 3 day UPS Collect Account # _____ (optional)	
<b>Credit Card</b> – MasterCard, VISA, Discover and American Express accepted Card Number: _____ Name: _____ On Card: _____ Expiration: _____                      Zip Code: _____ Date: _____                              on Card: _____		<b>FedEx:</b> <input type="checkbox"/> 1 day <input type="checkbox"/> 2 day <input type="checkbox"/> 3 day FedEx Collect Account # _____ (optional)	
<b>California Customers:</b> <input type="checkbox"/> <b>Taxable</b> , as applicable <input type="checkbox"/> <b>Resale:</b> Resale Certificate on file: <input type="checkbox"/> yes <input type="checkbox"/> no, please send forms			

Model Number <small>One item per Line</small>	Description	Quantity	Price Each

<b>For internal use only</b> – Customers do not supply information below	
<b>Sales Order#</b>	<b>SPECIAL NOTES:</b>
<b>Issued By:</b>	
<b>Date Issued:</b>	

*Thank You!*